

Town of Tupper Lake Regular Town Board Meeting

May 9, 2019

- Roll Call: Supervisor Patricia S. Littlefield
Councilman John Quinn
Councilman Michael Dechene
Councilwoman Mary Fontana
Councilwoman Tracy Luton
- Recording Secretary: Laurie J Fuller – Town Clerk
- Press: Dan McClelland – Tupper Lake Free Press
Aaron Cerbone – Adirondack Daily Enterprise
- Also: William Dechene – Highway Superintendent
- Guest: Katie Stuart – ROOST Regional Marketing Manager

Supervisor Littlefield called regular Town Board meeting to order at 6:02 p.m. opening with the Pledge of Allegiance.

1. Katie Stuart
ROOST Update:
- Katie Stuart, Regional Marketing Manager for ROOST updated board members. New Recreation Guide & Tupper Lake Cross-county Trail System Map of trails at County Club flyer, which will redo with new trails & new name for next season. Have produced a 15 second TV ad, new flyer for Littlewolf Campground to put in motels, restaurants etc. was sent to print. Have started working on Tinman Trilithon. Money from the 2016 Waterfront Grant, will allow 10 new videos’ to tell story about Tupper Lake.
2. Establish Agenda:
- 1.) Consider resolution to lease purchase equipment for TLGC
 - 2.) Consider resolution from Don Bilow from the Town of Chateauguay, overtime for Agriculture Workers
 - 3.) Estimate from R & S Electrical to service generators
 - 4.) Approve Player’s Code of Conduct
 - 5.) Approve Highway Superintendent to attend Highway School
3. Approve Abstract # 5 of
Audited Vouchers & Budget Transfers:

Town of Tupper Lake			
Abstract #5			
Vouchers # 2019-0267 – 2019-0332			
<u>Fund</u>	<u>Prepaid/Debit</u>	<u>Unpaid</u>	<u>Total</u>
General - Moody Lighting 2001.01-200.31	\$46,691.10	\$80,862.72	\$127,553.82

Town of Tupper Lake
Budget Amendment

Transferring Monies from MMA Account for Baseball & Softball Total \$2,390.10
Transferring Restricted Fund Balance for Youth- Ski Program

Motion to approve Abstract #5 of Audited Vouchers in the amount of \$127,553.82 and Budget Amendment in the amount of \$2,390.10 was made by Councilman Quinn.

Seconded by Councilwoman Luton
All Town Board Members voted AYE 5/0 Littlefield, Quinn, Dechene, Fontana, Luton

4. Approve Town Departments

Monthly Reports:

Code Officer

Monthly Report
April 2019

2 Building Permits issued in April

No Demolition Permit issued

No Complaint filed

Completed 4 field inspections

April 2019 miles logged 93

Please contact me with any questions or concerns.

Respectfully submitted:

Paul O'Leary
Code Enforcement Officer
Town of Tupper Lake

Youth Activity Director

Board Report Youth Activities
5/7/2019

Angie Snye

Campground: John Sparks is back at the campground getting ready for campers. All our seasonal reservations are squared away and we have invited seasonal campers to meet with us for a pre-season meeting on May 7. This gives us a chance to talk about updates or changes at the campground (if there are any) and gives the campers a chance to ask questions or voice concerns. Permit paperwork was submitted to the Department of Health in Saranac Lake. I am working on an updated beach safety plan.

Spring/Summer Sports: We began taking registrations for baseball and softball toward the end of March – at this time we have 109 kids signed up for t-ball, coach pitch baseball, minor baseball, major baseball, minor girls' softball and major girls softball. The boys Major and Minor teams started practicing Saturday May 4 in the civic center, they had a great turnout! They'll continue to practice indoors until the week of May 13 when they hope to be outside. Girls Majors have also started meeting, and the Minors will begin this week. T-ball and Coach Pitch will start practicing on May 20. We are always looking for parent volunteers to help out with coaching, especially with t-ball this year. No experience necessary, just enthusiasm and willingness to play! Volleyball for 5th & 6th grade started practicing last week with Coach Helms, the turnout has been great! Swimming Lessons and Soccer will begin the week of July 8 and go through the week of August 12, with everything wrapping up for the summer by August 16. We will have schedules and registration forms for those other summer sports very soon. We are continuing to support the Lake Placid Soccer Center's plan for a summer soccer clinic in July; they are working with TLCSD to secure facilities use. We will share details along with registration information when things have been finalized.

Summer Employment: We are in the process of reviewing employment applications for Day Camp counselors and lifeguards at Little Wolf Beach. I have been making phone calls and checking references. We will make recommendations to the board under separate cover.

Little Wolf Beach: Permit paperwork to operate the beach has been submitted to the Department of Health. I am updating our beach safety plan and our beach layout to include the new sections of dock that will be installed (involving another ladder and the repositioning of an existing ladder). We will plan a day for beach set-up on June 29 – as in the past our guards will volunteer to spot swimmers at Tin Man and will head down to the beach to work on setting up things like the buoy swim lines and lifeguard chairs. We have been working with ROOST to get a rack-card style brochure for Little Wolf Beach to provide to business owners – this will let visitors know where the public swimming beach is located and tells them a little about what the beach has to offer.

Day Camp: I have been working with TLCSD to secure the gymnasium as our camp base again this year. We are working on a calendar of events/activities. This year Day Camp will operate July 8 through August 16. Registration forms are available in the Town Hall lobby and on our website. We have submitted permit paperwork to the Department of Health and I am working on safety plans for all of our trips, activities and swimming/beach days. We have been gathering information on fire inspections and such from TLCSD to submit with our safety plans.

Tupper Tumbling: We had a great post-season meeting about tumbling and can’t wait to get going on a session for fall. We do have a waiting list from our first session of tumblers that we were not able to fit into classes in the spring, so we know there is interest in continuing to offer this class. We had great feedback from parents in an “end of session” survey – thank you so much to all the kids that participated and to all the parents that stayed to volunteer!

Other: the planning committee for the Tupper Lake 8-Miler race will be submitting paperwork to use the Rod & Gun Club boat launch for their canoe, kayak & SUP race on June 29.

Dog Control Officer

TOWN OF TUPPER LAKE
DOG CONTROL REPORT

FOR THE MONTH OF: April 2019

Date: 5-7-19

Complaints Received	3
Complaints Answered	3
Dogs Captured	0
Dogs returned to owner	0
Dogs turned over to DCO	0
Dogs transported to HS	0
Dogs Adopted	0
Dogs Euthonized	0
Dogs treated by Vet	0
Dangerous Dog Complaints	0
Tickets Issued	0

DCO Wayne LaPierre

Highway Department

Town of Tupper Lake Highway Department
William Dechene
Highway Superintendent

Monthly report for April 9 – May 6, 2019

- Weekly dump run for the Town Hall & Maddox Hall.
 - Cold patched pot holes as needed.
 - Raked around the Town Hall & Maddox Hall.
 - Moved grooming equipment from the Country Club into summer storage.
 - Took down signs for the ski trails at the Country Club
 - Took plow, wing and sander off of Unit 55 and put the water tank in the back of the truck for sweeping roads.
 - Picked up piles of sand on Stetson Rd., Hosley Ave., Sunset Ave., Bushey Ave., Larkin Ave., Becky Ave., Racquette River Drive, Broad St., and Bradley St.
 - Roads swept as of now: Bushey Ave., Broad St., Sunset Ave., Stetson Rd., Hosley Ave., Barry Ave., Brentwood Ave., Museum Drive., Becky Ave., Larkin Ave., Racquette River Drive., Isabelle Ave., Lake Simond and currently on Country Club Rd.
 - Ryan repaired the ceiling at the food pantry due to water damage from toilet overflowing upstairs in the Maddox Hall.
 - Raked gull Pond road.
 - Started raking at the beach.
- Fuel and gas records per other logs.

Motion to approve Town Departments Monthly Reports as submitted was made by Councilman Dechene

Seconded by Councilwoman Fontana

All Town Board Members voted AYE 5/0 Littlefield, Quinn, Dechene, Fontana, Luton

5. Committee Reports:

Councilman Dechene report the **Country Club restaurant** is open for business.

Councilman Quinn reported he has received a copy of scope services from Phil Wagshall for the study and possible grant funding for better **internet services**, will distribute copies to committee.

Also reported **Water District #3** insulating panels on tank, has been filled and pressure tested. Councilman Quinn read in paper at a Village Board meeting it mentions the Dog Control Officer does not have proper equipment, untrue statement he has everything he needs to do his job as Dog Cather. Have an issue with people wanting to fill out complaint form.

Councilwoman Luton meet with Youth Activity Director Angie Snye to go over **Summer employment** for Daycamp and Beach.

Supervisor Littlefield reported, her, Angie and John, Caretaker for **Littlewolf Beach/Campground** meet with seasonal campers at the Town Office. Looking into putting in a Dog Park at Littlewolf, also working on a new site map.

Motion to approve Committee Reports was made by Councilman Dechene

Seconded by Councilwoman Luton

All Town Board Members voted AYE 5/0 Littlefield, Quinn, Dechene, Fontana, Luton

6. Purchase Water Fountain/ Filling Station for Town Hall:

Resolution #19/2019

Of

The Town Board of the Town of Tupper Lake
Franklin County, New York

WHEREAS; board members feel it would be more cost effective to have a water fountain bottle filling station installed in town office to better serve the public, and

WHEREAS; Supervisor Littlefield presented a quote for \$995.00 for water fountain with filling station this does not included installation from SPHS Plattsburgh CO, out of Plattsburgh, New York.

THEREFORE, BE IT RESOLVED; at a regular Town Board Meeting held May 9, 2019, Councilman Quinn made a motion to purchase water fountain with filling station in the amount of \$995.00 from SPHS Plattsburgh to be installed in the Town Office Building.

Date: May 9, 2019

Motion: Councilman Quinn

Seconded: Councilman Dechene

Action: Carried 5/0 vote Littlefield, Quinn, Dechene, Fontana, Luton

Laurie J Fuller – Town Clerk RMC

7. Discussion on Sidewalk

On State Highway across from Sunmount:

Supervisor Littlefield stated this was discussed a few months back, after Mr. Klimm approached the Supervisor on the condition of sidewalk in front of his house on State Route 30. Supervisor Littlefield, Highway Superintendent and Rob Haynes from the DOT, inspected the sidewalk. Highway Law states the municipalities are responsible for the maintenance and repair of sidewalks along state highways, after state installs them. Sidewalk up there built in 60's. Supervisor Littlefield just wanted to make board members aware we did get an email from DOT and complaintive Mr. John Klimm. Supervisor will contact DOT again on issue.

8. Bids for 70 Face

Cords of Firewood:

NOTICE TO BIDDERS

Notice is hereby given pursuant to section 103 General Municipal Law that

The Town of Tupper Lake accepting **sealed bid proposals** for 70 face cords of hardwood firewood, 18 inches long, split and delivered to the Highway Garage at 3 Pine Street by June 1st, 2019

Sealed bids can be dropped off or mailed to the office of the Town Clerk, 120 Demars Blvd. Tupper Lake, New York 12986 on or before **12:00 p.m. May 7, 2019**, at which time sealed bids will be open and read publically.

All Bids must be accompanied by a non-collusive certificate.

Bidder to clearly mark outside of envelope **"70 face cords of hardwood firewood 18 inches long"**

The Town of Tupper Lake reserves the right to accept or reject or to waive any informalities in any and all bids if in the interest of the Town of Tupper Lake.

Town of Tupper Lake
Highway Superintendent
William Dechene

May 7, 2019

Date

Bid opening for: 70 face cords of hardwood 18” long split and delivered

Name	Submitted Bid
Bruce Richards	\$65/face cord = \$4550.00
Roger Amell	\$65/face cord = \$4550.00

Date of Opening May 7, 2019
Time of Opening 12:10 pm

Guest Present: Roger Amell

Witness: Paul O’Leary, Billy Dechene
Opened by: Angie Snye

Bid was awarded to Split 35 face cords from Amell & 35 face cords from Richards

Laurie J Fuller
Town Clerk

Town of Tupper Lake
120 Demars Blvd.
Tupper Lake, NY 12986

Councilman Dechene made a motion to split 70 face cords of firewood, 35 each between Amell and Richards at \$65.00 a cord if both parties agree.

Seconded by Councilman Quinn
All Town Board Members voted AYE 5/0 Littlefield, Quinn, Dechene, Fontana, Luton

9. Approve Attendance
For NYALGRO Conference:

Motion for Town Clerk and Deputy to attend NYALGRO Conference in Alex Bay, June 2nd – 4th 2019 was made by Councilman Dechene

Seconded by Councilwoman Fontana
All Town Board Members voted AYE 5/0 Littlefield, Quinn, Dechene, Fontana, Luton

10. Tax Collector’s 2019 Report:

Tax Collector’s Report January 1 Thru April 2, 2019

Taxes collected in Town Office	\$3,970,902.02
Tax penalties collected	\$6,758.11
Interest on Tax Deposits	\$57.58
Paid to Supervisor	\$2,014,520.78
Paid to Supervisor (Penalties & Interest)	\$6,815.69
Paid to County Treasurer	\$1,851,844.61
Unpaid taxes returned to Franklin County	\$763,233.13

Laurie J Fuller

Laurie J Fuller –Tax Collector

Motion to approve Tax Collector’s report for 2019 as presented was made by Councilman Quinn

Seconded by Councilman Dechene
All Town Board Members voted AYE 5/0 Littlefield, Quinn, Dechene, Fontana, Luton

- 11. Resolution #20
Purchase Equipment for TL Golf Course:

Resolution #20/2019
TOWN OF TUPPER LAKE
RESOLUTION TO PURCHASE EQUIPMENT NECESSARY FOR
MAINTENANCE OF THE TUPPER LAKE GOLF COURSE

This resolution made May 9th, 2019 by Councilman Dechene., seconded by Councilwoman Fontana, is made as follows:

RESOLVED that the Town of Tupper Lake lease the equipment necessary to ensure proper maintenance of the Town owned golf course for the total sum including interest of \$53,219.75 as set forth on the attached invoice from MTE Turf Equipment Solutions (“MTE”); and it is further

RESOLVED that the Town shall enter into an agreement to pay the sum of \$10,643.95 per year to MTE or its designee for the five-year lease period; and it is further

RESOLVED that the Town shall enter into an agreement with the Tupper Lake Golf Club, Inc. (‘Club’), that the said Club shall reimburse the Town for the cost and expenses of the said equipment by paying to the Town the sum of \$10,643.95 each year for the next 5 years. The payment due date for each payment shall be the first of July each year; and it is further

RESOLVED that the Town shall enter into the agreement with MTE simultaneously or after the repayment agreement of the Club; and it is further

RESOLVED that at the end of the lease period the equipment shall be the property of the Town of Tupper Lake.

Supervisor Patricia S. Littlefield	AYE
Councilman John Quinn	AYE
Councilman Michael Dechene	AYE
Councilwoman Mary Fontana	AYE
Councilwoman Tracy Luton	AYE

Laurie J Fuller

Laurie J Fuller – Town Clerk RMC

- 12. Consider resolution to oppose bill #2837 & #2750 request
from Town of Chateauguay:

Supervisor Don Bilow, from the Town of Chateauguay is asking the Town of Tupper Lake to consider a resolution to oppose NYS Senate bill #2837 and NYS Assembly bill #2750, mandate overtime pay and collective bargaining for agricultural employees.

No action taken

- 13. Approve Players Code of Conduct Forms:

Motion to approve Tupper Lake Youth Baseball and Softball Players Code of Conduct Agreement as per approval from Town Attorney was made by Councilman Dechene

Seconded by Councilwoman Luton

All Town Board Members voted AYE 5/0 Littlefield, Quinn, Dechene, Fontana, Luton

14. Approve Highway School

For Highway Superintendent:

Motion to approve Highway Superintendent, William Dechene to attend Highway School in Ithaca, New York, June 3rd, 4th, 5th 2019 was made by Councilman Quinn

Seconded by Councilwoman Fontana

All Town Board Members voted AYE 5/0 Littlefield, Quinn, Dechene, Fontana, Luton

15. Approve Purchase for Used Golf Cart for

Littlewolf Campground/Beach:

Resolution #21/2019

The Town Board of the Town of Tupper Lake
Franklin County, New York

Purchase 2005 Club Car for Littlewolf Beach/Campground

WHEREAS, Littlewolf Beach/Campground has an old golf cart caretaker uses on the grounds, and is in need of new one, and

WHEREAS, a price comparison for new and used golf cart has been done and is within procurement policy, the 2005 Club Car at \$4,500.00 from Mid-State Golf Cart is best price.

NOW THEREFORE BE IT RESOLVED, at a regular town board meeting held on May 9, 2019 board members passed a resolution to purchase used 2005 Club Car Carry All 2 for \$4,500.00 from Mid-State Golf Cart to be used at Littlewolf Beach/Campground.

Date: May 9, 2019

Motion: Councilman Quinn

Seconded: Councilwoman Luton

Action: Carried 5/0 vote Littlefield, Quinn, Dechene, Fontana, Luton

Laurie J Fuller

Laurie J Fuller – Town Clerk - RMC

16. Announce Public Presentation

Of Drafted Zoning Update:

The Tupper Lake Draft Zoning Update Public Presentation will be Thursday, May 16th, 6 pm at the Tupper Lake Emergency Services Building on 21 Santa Clara Ave. Tupper Lake New York 12986.

17. Executive Session:

Motion to enter into executive session at 7:40 p.m. to discuss seasonal help was made by Councilman Dechene

Seconded by Councilman Quinn

All Town Board Members voted AYE 5/0 Littlefield, Quinn, Dechene, Fontana, Luton

Motion to enter out of executive session and resume regular session at 8:55 p.m. was made by Councilman Quinn

18. Approve Seasonal Help

Life Guards & Day Camp:

Life Guards

Chris Savage – Water Front Director FT \$14.00/hr.

Logan Savage – Head Lifeguard FT \$13.00/hr.

Kasey Sipler – FT \$12.50/hr.

Jack Skiff – FT \$12.00/hr.

Ava Cuttaia – FT \$11.50/hr.

Samantha Higgins – FT \$11.50/hr.

Riley Strader – FT \$11.25/hr.

Loran Kavanagh – FT \$11.25/hr.

Jace Desmarais – FT \$11.25/hr.

Nolan Savage – PT \$11.25/hr.

Ruby LaDue – PT \$11.25/hr.

Day Camp

Hannah Klossner – Director \$14.00/hr.

Kaitlin Gilman – Asst. Director \$13.50/hr.

Rebecca Delair - \$13.00/hr.

Tyler Nilsson - \$11.75/hr.

Danielle Roy - \$11.50/hr.

Sophie Arsenault - \$11.25/hr.

Claire Denis - \$11.25/hr.

Alyssah Martinez - \$11.25/hr.

Motion to approve 2019 Seasonal Lifeguards & Daycamp Staff as recommendation from Youth Activity Director Angie Snye was made by Councilman Quinn

Seconded by Councilwoman Luton

All Town Board Members voted AYE 5/0 Littlefield, Quinn, Dechene, Fontana, Luton

19. Adjourn:

Motion to adjourn at 9:00 p.m. was made by Councilman Dechene

Seconded by Councilwoman Fontana

All Town Board Members voted AYE 5/0 Littlefield, Quinn, Dechene, Fontana, Luton

Laurie J Fuller – Town Clerk RMC